

A Picture About Me!

Subject: Technology/Social Studies
Grade: K
Time: 30 minutes
Group: Whole group
Standards: NETS – Students 1a, 1b, 2b, 2c, 3a, 3b, 4b, and 6b

Objective: The students will be able to name the parts of a computer as well as use the computer to do simple tasks in SMART Notebook.

Resources/Materials Needed:

SMART Board and components (if possible)
Computer (best done in lab)
Projector
SMART Notebook 9.5

Activities/Procedures: Discuss the pieces of the computer, and then use this equipment to maneuver in SMART Notebook.

Discuss: The pieces of the computer:

Monitor – this is how we can view what is on our computer; do not touch the screen, it is very sensitive. Monitors on the new computers are called flat panel monitors.

Keyboard – this is how we can put things into the computer; if the number pad does not work, touch “Num Lock”

Tower – this is the “brain” of the computer; this is also where we can put in CD’s, DVD’s, or headphone

Mouse – this is how we can move the cursor or arrow around on the screen. There are two sides to the mouse – left click chooses things.

Demonstrate: how to use the mouse to open SMART Notebook (or any other application) from the desktop icon.

Practice: Opening Documents -- Be aware that if you click more than you need, it might slow the computer even more! Double click to open an icon; one click if it’s word. Be patient while it opens!

Open SMART Notebook

- Start
- All Programs
- SMART Board Software
- Notebook Software

Insert background

Go to Gallery, choose Essentials for Educators, People & Culture, Everyday Things, Toys. Scroll down to get to the backgrounds. Allow the students to pick a background for their picture.

Type name

Just start typing and type the first name. After students get their names typed, then have them click outside the selection box. Click one time on the box to get the white and green circles. Show students how the white circle makes the name bigger; green rotates it. Have the students make their names any size or rotation.

Add picture

Show the students how to double click on a picture to insert into their background page. Have students dictate a story to a teacher in room to type on their page.

Saving (*Save to your "z" drive – not in "My Documents"*)

Click the blue disc or go to "File" Save"

Click on "My Computer"

Look for your last name, first initial at the bottom of the list – that's your "z" drive Double click and it opens your file.

Make sure the file name is their name and click save

Closing a Document

Click on the red "x" in the top right-hand corner; if you have made changes and not saved, it will give you message that asks if you want to save. Follow the directions above to do this.

Closing: Discuss parts of the computer as a review. After the class returns to their room, allow students to talk about their page in front of the class (could be speaking/listening grade).